

TRAIL AND DISTRICT PUBLIC LIBRARY BOARD

Minutes

Regular Open Meeting

Wednesday, November 15, 2023

PRESENT: Jeff Jones, Chair
Maureen Weddell - Secretary
Catherine McCormick
Janet Bodnarchuk
Mark Wilson
Nick Cashol - City of Trail
Samantha Murphy, Library Director

REGRETS: Jackie Patridge

CALL TO ORDER:

Chair J. Jones called the meeting to order at 3:04 p.m.

ACKNOWLEDGEMENT OF VISITORS

Colin McClure, CAO – City of Trail

INSERTIONS/ DELETIONS TO PROPOSED AGENDA

2023/2024 Budget discussion be added as item 6.

ADOPTION OF AGENDA

Motion:

That the Agenda for the Regular Open November 15, 2023 meeting be amended to include 2023/2024 Budget discussions with Mr. McClure be included as item 6, and approved.

First: Mark Wilson

Second: Nick Cashol

Unanimous

ADOPTION OF MINUTES

Motion:

That the Minutes of the Regular Open November 15, 2023 meeting be approved.

First: Nick Cashol

Second: Mark Wilson

Unanimous

BUDGET 2023 AND 2024

Mr. McClure advised the Board that the 2023 Budget requisition had not been approved as submitted, that he neglected to inform the Library Director or the Board of this, that the decision to reduce the requisition by \$10,000.00 had not been highlighted for Council prior to their approval. Mr. McClure apologized to the Board, and also acknowledged that a final budget requisition had never been communicated with the Library Director or the Board.

Mr. McClure and Director Murphy shared with the Board a revised format for submission of the 2024 Budget requisition to City Council.

Motion:

That the revised format for submission of the 2024 Budget Requisition to City Council be approved.

First: Mark Wilson

Second: Catherine McCormick

Unanimous

CONVERSATION WITH STAFF MEMBERS

No staff members were present.

DIRECTOR'S UPDATES

Director Murphy provided highlights from the report she had submitted to the Board.

Motion:

That the Director's Report be received.

First: Nick Cashol

Second: Catherine Bodnarchuk

Unanimous

The Board discussed a location for the December celebration. Janet Bodnarchuk agreed to investigate the Tunnel Pub and Ticca-Tikka as two possible locations.

CORREPENDENCE:

Chair Jones shared with the Board that he had written an email to the CAO of the Village of Warfield requesting two Board Members for that area be recruited.

Conversation ensued about Trustee recruitment. All present were committed to reach out and keep people in mind for the opportunity to serve in the community as members of the Library Board.

COMMITTEE REPORTS

A. Finance

Motion:

That the October Financial Statement be received.

First: Mark Wilson

Second: Nick Cashol

Unanimous

B. Governance

No Report

C. KLF-Kootenay Library Board

No Report.

D. Personnel

No Report

BOARD EVALUATION

The conversation with Mr. McClure was helpful and went well.

ADJOURNMENT

Adjourned 4:16 p.m. Motion by Mark Wilson