

Trail and District Public Library
Regular Meeting Minutes
January 18, 2023
Trail Library Meeting Room
1505 Bay Ave, Trail BC

In Attendance: Jeff Jones - Chair
Joanne Beetstra - Vice Chair
Maureen Weddell - Secretary
Jackie Patridge
Janet Bodnarchuk
Mark Wilson
Catherine McCormick
Nick Cashol - City of Trail
Sam Murphy - Library Director

Regrets: N/A

Call to Order: 3:06 M

1. Adopt Agenda

With Additions to Trustee Development - Survey

Motion: 1. Joanne Beetstra 2. Mark Wilson **Carried**

2. Approve Minutes of November 16, 2022 meeting

Motion: 1. Jackie Patridge 2. Janet Bodnarchuk **Carried**

3. Library Director's Updates and Report

- **Highlights**
 - Alcove enclosure slightly under budget so some funds returning to city
 - Director has joined with other KFL members to work Kootenay wide on the accessibility initiative - if city is doing this too link in to process
 - Library workers symposium is being planned for April hosted by TDPL, linking library staff from other libraries
 - Appreciative of all council members attending meeting held at Library/Museum with Minister Kang
 - MLA meeting request should come from board as opposed to director

Motion to receive reports 1. Mark Wilson 2. Catherine McCormick **Carried**

4. Correspondence N/A

5. Land Acknowledgement - Mark Wilson

Motion to approve proposed Land Acknowledgment statement for website

1. Mark Wilson 2. No Second **motion not carried**

Conversations and knowledge gathering/learning around this process will continue

6. Welcoming message for website - Jeff Jones and Joanne Beestra

Proposed Statement:

The Trail and District Public Library is a welcoming, safe and inclusive space for all members of our community.

Motion: The proposed message of welcome for the website be shared with staff for input.

1. Jeff Jones 2. Joanne Beestra **Carried**

7. Website welcome for public attendance at Board Meetings

Adopt as presented with amendment to item 1.

1. Ask a board person or email board@traillibrary.ca
2. Read the minutes of our meetings (link to minutes)
3. Attend a meeting (information about how to attend a meeting)

Motion 1. Maureen Weddell 2. Mark Wilson **Carried**

Proposal to have a board with pictures of the board members displayed in the library for a period of time.

Motion: 1. Mark Wilson 2. Nick Cashol **Carried**

8. Indigenous and Evolving Italian Heritage Project - Mark Wilson

Sam Murphy and Mark Wilson will meet with Sarah Benson-Lord from Museum for clarification and update on the scope of this project, will report back at next meeting.

9. Trustee Orientation and Development - Joanne Beetstra

BCTLA Quick Guide for Library Trustees link on our website.

Request that new Trustees and those who have not completed the survey, fill out and returned to Joanne at February Meeting

9. AGM

February 15 - AGM and elections - committee assignments

Jeff Jones - circulated a list of committees and vacancies

Board members can contact Jeff prior to meeting to express any specific interest

Committee memberships will be adopted by resolution and executive will be elected at the meeting

10. Committee Reports

A. Finance -

a) Signing Authorities

Motion: To remove all previous signatories from the Bank account and to add Jeff Jones, Joanne Beetstra and Mark Wilson as signatories

1. Maureen Weddell 2. Jackie Patridge **Carried**

b) Still looking to find a different accounting firm after the problems from the previous year audit.

B. Governance - Joanne Beetstra

Review of Shared Space Policy with a few additions - ask board members to review and will present for resolution at February meeting.

C. Homework for board members

- a) Bio and Photo for website and display board
- b) Review Shared Space Policy
- c) Survey if not already completed
- d) Contact Jeff about any interest in committees

11. Adjournment 4:50 PM 1. Mark Wilson