

TRAIL AND DISTRICT PUBLIC LIBRARY BOARD

Minutes

Regular Open Meeting

Wednesday, October 21, 2020

PRESENT: Jeff Jones, Chair
Joanne Beetstra, Vice Chair
Gilbert Champagne
Colleen Jones, Council Representative
Win Mott
Elizabeth Thorburn
Maureen Weddell
Samantha Murphy, Library Director

REGRETS: Lorne Swayze

CALL TO ORDER:

Chair J. Jones called the meeting to order at 3:04 p.m.

ACKNOWLEDGEMENT OF VISITORS

None

INSERTIONS/ DELETIONS TO PROPOSED AGENDA

None

ADOPTION OF AGENDA

MOTION: That the Agenda of the October 21,2020 meeting, be adopted as circulated.

Moved: W. Mott, Second: M. Weddell. Passed

ADOPTION OF MINUTES

MOTION: That the Minutes of the September 16, 2020 meeting, be adopted as circulated.

Moved: J. Beetstra, Second: G. Champagne. Passed

LIBRARY DIRECTORS UPDATES

- Report: Circulated. Highlights: Joanne and Samantha attended KLF meeting September 26th. Marian Lowe has some new drawings. Colin Sinclair is our new page.
- Christmas Celebrations: Dinner suggested at the Prestige in Rossland. Board member and guest. December 16,2020. More info to follow

- Kootenay Savings: re: signers and electronic signing, three signers needed. Use of Credit card
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CORREPENDENCE-NONE

THIRD QUARTER REPORT- S. MURPHY

MOTION: That the Board receive the Third Quarter Report.

Moved: M. Weddell, Second: J. Beetstra. Passed

MOTION: That the Third Quarter Report be submitted to the City of Trail.

Moved: G. Champagne, Second: W. Mott. Passed

STRATEGIC PLANNING UPDATE -S. MURPHY

Will look at data and goals. Read handout from September_meeting. To be discussed at January 2021 meeting.

BRANDING AND VISUAL REPRESENTATION-S. MURPHY

Board was given examples and asked give input on top six choices. More examples next meeting.

BUDGET 2021 -S. Murphy

See handout-comparison of revised budgets

MOTION: The Board receive draft of Budget.

Moved: J. Jones Second: G. Champagne. Passed

TRUSTEE ORIENTATION AND DEVELOPMENT- J. Beetstra

November 24,2020 Provincial Workshops, register online-BCLTA

In 2021 Chair Anni Holteby is nominated for an award.

Professional update November 9, 2020-Governance

UPDATE ON BOARD MEMBERSHIP: - J. Jones

Gilbert's term has come to an end in November and he has gracefully agreed to accept another term. The city needs to approve.

Joanne is looking into the replacement for Warfield.

COMMITTEE REPORTS

A. Finance

- September 2020 Financial Statement

MOTION: That the Board Receive the September 2020 Financial Statement. Moved: M. Weddell, Seconded: Beetstra. Passed

B. Governance

Joanne presented a list of record management ideas that could be adapted to our needs.

C. KLF

Joanne gave an update of the Bi- Annual KLF Board Meeting.

D. Personnel

KLF offering benefits.RE staff insurance. Samantha related that is covered in the contract of staff.

CLOSED MEETING

Called at the will of the board. No meeting was called.

ADJOURNMENT

Adjourned 4:40 p.m.

NEXT MEETING- November 18, 2020

A handwritten signature in black ink, consisting of several loops and a long horizontal stroke extending to the right.