

Trail and District Public Library Board

Minutes

Wednesday October 20, 2021

Library Meeting Room

In Attendance: Jeff Jones, Chair

Win Mott

Gilbert Champagne

Maureen Weddell

Samatha Murphy, Library Director

Regrets: Joanne Beestra, Vice Chair

Colleen Jones

Jackie Patridge

Lorne Swayze

1. **Call to Order:** 3:06 PM Chair Jeff Jones

2. **Acknowledgement of Visitors**

None

3. **Adoption of Agenda as presented**

Motion: 1. Win Mott 2. Gilbert Champagne Carried

4. **Adoption of Minutes from September 15, 2021 as presented**

Motion: 1. Maureen Weddell 2. Win Mott Carried

5. **Library Directors Updates and report**

Written report reviewed and received

Highlights - Update re: theft of Equipment from library

-Serial numbers for the 3-d printers have been requested from RCMP.

- New 3-D printers have been ordered.
- Home Goods Furniture has offered items for a window display and will be raffled as a fundraiser towards replacing the printers.
- The Ryan Dowd workshops scheduled for December 10 has attracted many partners so we may be in a positive cash flow for this initiative.

Motion: To receive the 3rd Quarter Report as presented.

1. Gilbert Champagne 2. Win Mott

Carried

6. Correspondence

- October 5 letter from Board Chair to Library staff included in package.
- Letter of resignation from board member Liz Thorburn, received September 28, 2021 included in package.

7. Budget 2022

- update on process and timeline for development possibly by November 20.
- finance committee will review prior to next board meeting.

8. Indigenous and Evolving Italian Heritage Project - Win Mott

- Sam Cook is working on this project.
- Recording Studio has been set up.
- Italian cooking series has been well recieved.
- Columbo Lodge is working on their archives once again.

9. Trustee Orientation and Development - Joanne Beestra

- Along with Liz Thorburn, Win Mott has also expressed his intention to step down from the board at the end of this term.
- The city will be notified and recruitment of new board members has already begun.

10. Strategic Planning Review - Sam Murphy

No Report

11. Committee Reports

Finance Committee

- Review of August and September Financial Statements included in package.
- May have approximately \$40,000 in residual salaries this fiscal.

Motion: to receive the financial reports as presented

1. Gilbert Champagne 2. Maureen Weddell **Carried**

Governance Committee

- Will have board code of conduct policy available for November Meeting.

Kootenay Library Federation

- Joanne Beestra sent out the KFL October Newsletter.
- Joanne has been nominated to the Acting Chair position. Congratulations

Personnel

- Two new hires Caitlyn Freeman and Rachael Leosoky.

12. Closed Meeting

- Moved to Closed Meeting at 3:46 PM
- return to regular board meeting at 4:53

13. Adjournment

- Meeting Adjourned at 4:54 PM

Motion: 1. Win Mott